

University Charter of Ethics and Deontology ميثاق الآداب والأخلاقیات الجامعية

Teaching and research, core missions of the University, are founded on the respect for ethical values which are the source of the rules of conduct and the activities of the university community as a whole. Charter concerns the entirety of the university community: professors, employees in teaching and research, students, administrative and technical personnel, and those whose affiliation stems from part-time or ancillary activities. By adhering to this Charter, each member of the university community ensures legitimacy and consideration for the whole array of undertakings and actions of the University. By adhering to this Charter, each member of the university community ensures legitimacy and consideration for the whole array of undertakings and actions of the University.

1. Principles of the Charter of Ethics and Deontology of the University

1.1 Integrity and Honesty النزاهة والصدق

Integrity and honesty, which comes out of competence, entails that the members of the university community should refrain from all forms of corruption, plagiarism and conflicts of interest. Integrity is also demonstrated by the wise use of the human, material and financial resources, the university community placed at its disposal

1.2 Academic freedom الحرية الأكاديمية

University teaching and research activities cannot be conceived outside the principle of academic freedom which constitutes their cornerstone. It is practiced with respect for others, with a professional conscience ensuring the expression of critical opinions without censorship or coercion.

1.3 Responsibility and competence المسؤولية والكفاءة

Considering it the quintessence of academic freedom, responsibility is directly linked to competence. It is developed due to a democratic and ethical management. It requires the disconnection between pedagogic and scientific competences and the administrative responsibility. The latter is always practiced under the service of teaching and research. Teachers competence must serve and promote the autonomy of students; considering them as future professionals and citizens. Finally, this sense of responsibility and dignity should accompany teachers and researchers in and after their retirement.

1.4 Mutual Respect: احترام متبادل

Respect to the other is based on self-respect. All university community members must ban violence in whatsoever form, be it symbolic, physical or verbal) moral or sexual harassment, discrimination and bias. The pre-existing diversity in the university and society requires discretion, openness and tolerance, a sine qua non condition for living together

1.5- **The requirement for scientific truth, objectivity and critical spirit** متطلبات الحقيقة العلمية والموضوعية والروح النقدية

Scientific truth and Critical thinking are fundamental principles of the “quest” and possibility for interrogating the knowledge that university both transmits and generates. The requirement for scientific truth compels competences, critical observation of the facts, experimentation, confrontation and respect of points of views, pertinent sources, intellectual rigor, and creativity

1.6- **Equity** عدالة

objectivity and impartiality are the essential requirements during the evaluations, promotions, recruitment and denominations.

1.7- **Respect of University Franchise** احترام الامتيازات الجامعية

The practice of academic freedom requires the sacredness of the university franchise, which the state is committed to guarantee. All the parties belonging to the university community should contribute, in all their different attitudes and behaviours, to the enhancement of academic freedom in a way which guarantees their specificity and their immunity. They should be refrained from promoting or encouraging the situations and practices which may infringe the principles, the freedoms and rights of the university. In addition, they have to be refrained to exercise any political partisan activity within the entire universities milieu

2. Rights and duties of the University Community

2.1 Rights and Duties of Students حقوق وواجبات الطلاب

The student must be given all possible conditions to evaluate harmoniously within higher education institution. He/ she has, therefore, made rights which only take their meaning if they are accompanied by responsibility which is translated into duties

➤ **Rights.**

The student has the right of:

- Information about the higher education institution to which he/she belongs, including its internal regulations.
- Freedom of expression and opinion in accordance with the rules governing university institutions
- Respect and dignity on the part of members of the university community. - The necessary
- security, hygiene, and health prevention both in universities and university campuses /residencies.
- Quality teaching and supervision based on modern and adopted pedagogical methods.
- The student has the right to a fair, equitable and impartial or unbiased evaluation.
- He/she has the right to appeal if he/she feels aggrieved in the correction of a test.
- The syllabus of the course and the related modules must be communicated to the student at the beginning of the year. The courses must be made available to the student in syllabus form.
- It is imperative that the student receives the marks and bar of the test as well as the copy of the test
- The student elects his/her representatives to the pedagogical committees without hindrance or pressure.
- The student can establish scientific, artistic, cultural and cultural sports associations in accordance with the legislations in force.

➤ **Duties of Students**

- The student is obliged to provide accurate and precise information at the time of registration and to fulfil his/her administrative obligations towards the institution

- The student must respect the school s internal regulations, the regulation in force and the code of conduct and ethics
- The student shall respect the dignity of members of academic community and the rights of members of the academic community to freedom of expression and opinion.
- The student must refrain from interfering in the smooth running of the establishment, particularly, by closing the access routes to the teaching and scientific research facilities
- The student must, therefore, respect the right of all members of the university community to carry out their activities and functions.
- The student must wear a dress worthy of his /her status as a student. - The student must show good citizenship inside and outside the university premises.
- The student must respect results of the jury of deliberation which are sovereign.
- The student is forbidden to resort to fraud and plagiarism. The sanctions he/she incurs, provided for by the regulations in force and the internal rules of the institution, are the responsibility of the disciplinary council and can go as far as definitive exclusion from the institution.

2.2 Rights and Duties of Professor-Researcher Staff, حقوق وواجبات أعضاء هيئة التدريس والباحثين

➤ Rights

- All matters related to defining and administrating teaching programs, research, peri academic activity, as well as the allocation of resources must be, in accordance with the regulations in force, based on transparency mechanisms
- When the researcher-professor is called upon for exercising administrative functions, he or she must meet the requirements of respect and efficiency
- The evaluation should particularly be undertaken based on the academic assessment measures of appreciating research and teaching activities as well as other professional activities related to university institutions and research.

-The researcher-professor benefits from adequate work conditions as well as the necessary pedagogical and scientific means that will allow him/her to be fully focused on their tasks and to devote necessary time to benefit from permanent training.

➤ **Duties /Obligations**

-in situations, where multiple occupations are permitted by terms of law, primacy should be given to the academic profession

-Clearly state the educational objectives, using the syllabus process, as part of the quality Encourage expertise and consultancy activities to enhance its teaching and research

-Respect the work of peers and students, especially doctoral students, by citing sources and refraining from any form of plagiarism

- be fair and impartial in the professional or academic evaluation of their colleagues

Evaluate students' performance objectively and fairly

-Ensure that the content of deliberations and debates in the various bodies on which they serve is kept confidential

-Refrain from using their academic status and engaging the responsibility of the university in purely personal purposes

-Manage honestly all funds entrusted to them in the context of the university, research activities or any other professional activity

-They must therefore respect the right of all members of the university community to access the exercise of their activities and functions.

-Wear professional uniform

2.3 Rights and Obligations of the Administrative Staffs حقوق وواجبات الموظفين

الإداريين

➤ **Rights**

-They have to be treated with respect, consideration, and hold the same title as entire

university community actors they must not put under pressure, segregation or discrimination while accomplishing their tasks.

-They benefit from government protection while exercising their tasks.

➤ **Obligations**

-They are responsible for the continuous and regular functioning of structures and institutions of education and research.

-They should do their tasks with professionalism.

-They are responsible of their decisions and actions as well as the judicious use of sources and information at their disposal.

-They should accomplish their tasks with loyalty and without partisan consideration

- They should show courtesy, listening, discretion, confidentiality, diligence and reliability in the accomplishment of their profession.

- As part of the quality assurance culture, they must be committed to achieving the objectives and perspectives in the school project.

- They must refrain from hindering the smooth running of the institution, in particular by closing access routes to teaching and research structures.

- They must respect consequently the right of all the members of the university community to access to the exercise of their activities and functions.

- They must wear a dress worthy of their profession